



Arizona Business Aviation Association (AZBAA®)

“PROMOTING ARIZONA’S BUSINESS AVIATION INTERESTS”

Incorporated in the State of Arizona under IRS code 501 (c) (6) exempt.

Board Meeting, Tuesday – August 7, 2007

Time: 10:00 –12:00 PM

Location: *Swift Aviation Group - Phoenix*

MINUTES

In Attendance: Chris Cullen, Debbi Laux, Durwood Heinrich, Nathan Crane, Tim McCulloch, Tom Carmody, Ryan Horst, Andrea Michaels and John Rudd

Absent: Lou Vasquez, Mike Goode and Karissa Connelly

Meeting called to order at 10:00 AM by Chris Cullen.

Treasurer’s Report (Tom Carmody) - Scholarship Savings Account Balance is \$26, 448.41 and Checking Account Balance is \$13,489.64.

Scholarship Report (Nathan Crane) – Five AZBAA Scholarship Applications received and will be reviewed/discussed at the conclusion of today’s Board Meeting. Recommended amending the criteria and awards for Scholarship Applications. Points discussed included:

- Changing from bi-annual to annual awards beginning September 2008
- Considering higher award amounts (up to \$4000 or 5000 each)
- Begin offering for those individuals interested in continuing education related to business aviation
- Continue to offer to students enrolled in aviation program through their Arizona colleges
- Requesting more detail on applicant’s goals
- Consider asking students to include the amount requested and how the monies would be used (i.e. to pay for a Dispatcher’s license through XYZ University)
- Consider individual face-to-face interview with student and Scholarship Committee
- Highlight recipients at the Golf Benefit – encourage them to attend events
- Revised application for 2008

Action: Scholarship Committee will meet to consider all suggestions and make recommendations to the Board of Directors for approval. Also, Nathan will ask Brian Ready to add the names of recipients to the website. Letters to sponsors will advise them that the names of the recipients will be on AZBAA website.

Aviation Safety Day (Durwood Heinrich) – Durwood reported that the Safety Committee had met and recommends holding a Safety Day, as well as having a “Safety Moment” at the monthly meetings. The Board agreed this is important. A short discussion followed with agreement that February 2008 may be good time to hold the event.

Action: Durwood and the Safety Committee will meet to create agenda, invite speakers and secure logistics for event.

Monthly Meetings (Chris Cullen): Discussion regarding time and location of monthly meetings. Conclusions: We need to locate a facility that can accommodate more members for monthly meetings. Suggestions locations included Thunderbird Inn, a local theatre, Commemorative Air Force Museum at Falcon Field or a central location (between Sky Harbor and Scottsdale). Due to time restraint, the August meeting will take place at Arizona Business Center next week. Suggestions regarding time included having a lunch meeting to gauge interest in time change. Meeting notices need to be received by membership during the week before our meetings.

Action: Chris to follow up and secure different locations and time. Also, Chris will contact Brian to send meeting notices the week prior to the meetings using Outlook, if possible.

Name Tags: Positive comments have been received on the use of name tags. The board discussed having a permanent tag made for each member that has paid dues that will be available to be worn at each meeting. We discussed and agreed that the confidentiality of AZBAA Roster is important and it should not be widely distributed. Also, would like to make sure that the names are in a large font.

Action: Tom will get updated roster and supply individual's only Name and Company to Karissa so that name tags can be ordered.

2008 Super Bowl: Suggestions to have AZBAA included in activities were discussed. It is a little early to make determination of how we can become involved. Debbi is meeting with each of the airports and will find out what their plans are and see how we can be included. May suggest a simple banner at the different FBO's that welcomes them traveler to Arizona from the Association (i.e. "Arizona Business Aviation Association welcomes you!")

Action: Debbi to report back to the Board following her discussions with FBOs.

2008 Annual Golf Benefit (Debbi Laux): Agreed that McCormick Ranch Golf Club had done a good job in answering our need to expand the golf event and it should be repeated there in 2008. Debbi has tentatively secured the golf course for Saturday, March 29, 2008, with a reception on the evening of Friday March 28, 2008. Costs are still being negotiated by the Board gave approval to move forward. Chris, Ryan, Durwood, Tim, Tom and Nathan all volunteered to help on the Golf Committee this year. We will ask Brian Ready to also be involved as he has been one of the key planners of the event.

Action: Debbi to negotiate costs and sign contract with McCormick Ranch Golf Club. Golf Committee meeting to be scheduled in the near future. Debbi to invite Brian to be involved.

Board Member Resignation (Chris Cullen) Chris advised that John Rudd has taken a position with Starbuck's Flight Department based in Seattle WA and has submitted his letter of resignation from the Board of AZBAA. While it is with great sadness that we say good-bye to our friend, we wish him and Melissa the very best in his new venture. We will invite his new boss to play in our 2008 Golf Event and of course, ask him to allow John to come along. Brian Ready was nominated and received a unanimous vote in favor of filling John's remaining term.

Action: Chris will ask Brian to accept Board Member role and announce John's resignation at the August monthly meeting. Debbi will read a personal letter from John to the membership at this same meeting.

Arizona Aviation Day at the State Capitol (Debbi/Chris): Date of January 23, 2008 has been selected for this 3rd annual event. The entire front lawn of the will be utilized and all Board Members were requested to attend if they are available. Approved recommendation to continue to support event with a \$500 sponsor donation.

Action: Debbi will advise Tom when a check is needed. Volunteers will be needed to staff table at the event.

Wings to Fly (Debbi and Andrea): This is a one-day event to encourage girls and young women to consider aviation careers. Board agreed to support with volunteers if Wings to Fly is held in 2008 at the Challenger Space Center (Peoria)

Action: Andrea to advise date when it is known

NationAir Insurance (Tom Carmody) – Tom has received the paperwork to continue our insurance through NationAir.

Action: Chris to complete paperwork and mail check to insurance carrier.

Meeting adjourned at 12:30PM